**TERMS & CONDITIONS FOR WOMEN IN CONSTRUCTION TRAINING COURSES**

The following constitute the terms and conditions to which applicants agree when booking a Leicester City Council (**“LCC”**) Women in Construction training course (“**Terms & Conditions**”). The terms “**we**” and “**our**” refer to LCC and “**Customer**” or “**you**” or “**your**” refer to you and also, where you are booking a course on behalf of an organisation, to that organisation. Your booking is specific confirmation you have authority to enter into a legally binding agreement on behalf of that organisation. You and LCC are the “**Parties**” to this Agreement. LCC reserves the right to review and update these Terms & Conditions periodically at its sole discretion.

BY COMPLETING AND SUBMITTING A BOOKING FORM FOR THE WOMEN IN CONSTRUCTION TRAINING COURSE YOU ACCEPT THIS AGREEMENT AND AGREE TO BE BOUND BY ITS TERMS.

1. BOOKING

1.1 The Women in Construction training course (“**the training course**”)can be booked online via the booking forms available on the LCC website. Once LCC has confirmed your booking we will send you an email confirming your booking.

1.2 You must comply with all health and safety rules and regulations and any other reasonable security requirements that apply at the premises at which the training courses are provided. LCC reserves the right to remove any delegate from a training course whose behaviour is deemed inappropriate by LCC or its trainers.

1.3 There is no charge for attending the training course.

1.4 The training course is only available to women over the age of 16.

2. LIMITATION OF LIABILITY

2.1 To the maximum extent permitted by law, LCC shall not be liable for any loss of use, lost or inaccurate data, failure of security mechanisms, interruption of business, costs of delay, or any indirect, special, incidental, reliance, or consequential damages of any kind (including lost profits), regardless of the form of action, whether in contract, tort (including negligence) strict liability or otherwise save for personal injury.

2.2 LCC shall not be liable for the damage, loss or theft of any personal possessions while on LCC premises.

2.3 LCC shall not be liable for anyone actions as a result of information in, or views expressed on, its training courses (including in course materials).

2.4 LCC shall not be liable for opinions expressed by individual trainers, which are those of the trainers and not necessarily those of LCC.

3. WARRANTY AND DISCLAIMER

3.1 LCC ensures that all our training services are delivered diligently and in a good, workmanlike, timely, and professional manner consistent with industry standards. The training services will be performed as described on the LCC website. LCC shall provide such trainers to present the training course as it, in its sole discretion, deems fit and LCC shall be entitled at any time to substitute any trainer with any other person who, in LCC’s sole discretion, it deems suitably qualified to present the relevant course.

4. INDEMNITY

4.1 Each Party indemnifies the other Party for third party claims (including legal fees) made against the indemnifying party for personal injury (including death) and damage to or destruction of property.

5. CANCELLATION AND TRANSFER

5.1 You may cancel your course booking by email to craftswomen@leicester.gov.uk up to 24 hours before the course is due to be held. If you cannot attend due to an emergency on the day, please let us know by email to the same address.

5.2 LCC reserves the right to cancel any training course due to insufficient numbers of participants by providing notice to you at least 7 calendar days prior to the scheduled course date.

6. INTELLECTUAL PROPERTY

6.1 LCC owns the intellectual property rights in any training materials provided to you. You may use the training materials for your own research and study and may make copies of the materials.

6.2 You may only record the training course with the prior permission of the trainer to be confirmed in writing. Recording of the training course is at the trainer’s discretion. Your attendance at the training course does not entitle you to record it.

7. CONFIDENTIALITY

7.1 It is not envisaged that confidential information of any kind will be shared at the training course. Please refrain from sharing information if you do not wish it to become publicly known. LCC is not responsible for individual participants (or indeed, the trainers) reporting on what is said or done in the training course.

8. FEEDBACK

7.1 To provide a continuous check on the consistency and quality of training delivery, all participants will receive a follow-up email at the end of each class asking them to submit feedback in the form of a satisfaction survey. This feedback will be reviewed in detail and will be used to make continuous improvements to class content and delivery.

8. FORCE MAJEURE

8.1 Neither Party shall have any liability for any delays or failures which result from unforeseen events beyond their reasonable control (Force Majeure event) such as strike action, war, natural disaster, failure of systems (water, electricity, IT), etc.

9. DATA PROTECTION

9.1 Your personal information will be processed in accordance with LCC’s privacy policy at <https://www.leicester.gov.uk/your-council/how-we-work/our-website/privacy/>. Photographs of the course may be taken for promotional purposes. If you do not wish your image to be used for promotional purposes, you may inform the trainer that you wish to opt out of such use and complete a form confirming this.

10. ADDITIONAL PROVISIONS

10.1 If any of the provisions of this agreement is judged to be illegal or unenforceable, the remaining provisions continue in full force and effect.

10.2 These terms and conditions constitute the whole agreement between the Parties relating to participation in the training course.

10.3 This agreement and any dispute or claim arising out of or in connection with it or its subject matter shall be governed by and construed in accordance with the law of England and Wales.